



# MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**  
Held in Malmesbury Town Hall on **17<sup>th</sup> April 2025** at 7 pm.

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**Present:** Councillors R Hastings, G Grant, P Exton, S James, R Sanderson & S D'Arcy.

**Also present:** Claire Mann (Town Clerk), Ali Scott, Rhodri Jones and Jo Morris (Malmesbury Community Park) and Cllrs Drake & Ritchie.

**TH&F/25/20 To receive declarations of interest**

None received.

**TH&F/25/21 To receive apologies**

Apologies received from Cllrs Doody & L Crawford-Price.

**TH&F/25/22 Public participation in respect of items included in this agenda**

None received.

**TH&F/25/23 To approve minutes of the meeting held on the 13<sup>th</sup> March.**

The minutes were approved and signed as a correct record.

**TH&F/25/24 To receive income & expenditure report**

The report was noted. It was further noted that the income generated from Movies @ Malmesbury had been outstanding and that the installation of the retractable seating had seen a good return on investment. It was agreed that the Mayor will write to the group of volunteers to thank them for their hard work.

***It was resolved to bring item 7 on the Agenda forwards***

*Cllr Ritchie arrived*

**TH&F/25/25 To consider request for Pump Track and Skate Park at White Lion Park**

Three trustees of Malmesbury Community Park (MCP) that were in attendance, Ali Scott, Rhodri Jones and Jo Morris, updated the Committee on progress so far. The group has confirmed that it will be the fundraising body to ensure the project can take place. MCP would like a Statement of Commitment from MTC drawn up and a formal agreement to be entered into. There are three requests of the Town Council;

1. MTC approves the design by the successful contractor.
2. MTC seeks Planning Permission.
3. MTC endorses the progression of the park.

MCP will continue to work towards the construction if the points above are approved. It was resolved that the Committee will propose to Full Council that White Lion Park is the site used to construct the Park, MTC will carry out public consultation and seek tenders for the project, a formal agreement is entered into and that CIL/S106 agreements will be investigated. The working group will create terms of reference and this resolution will be forwarded to the new Council at the earliest opportunity.

*Ali Scott, Rhodri Jones & Jo Morris left the meeting*

**TH&F/25/26 To note and consider Project Status report.**

As a result of discussion the following was agreed;

- Additional quotes are required for CCTV charger in back yard (to come from storage distribution board).
- Continue with installation of electricity supply at market Cross given new quote received.
- The Town Clerk is to identify sites at new housing developments but to await design from main signage project.
- To consider proposal from Hope Church to install digital screen in foyer when officially received.

**TH&F/25/27 To consider Town Council bar Prices.**

Following discussion it was agreed to increase bar prices by approximately twenty percent with the exception of prosecco and soft drinks at no increase.

**TH&F/25/28 To consider adoption of telephone box at The Triangle.**

It was resolved to adopt the Telephone Box in The Triangle and that the Town Clerk will present a report to a future meeting with proposals for the use of the Box.

**TH&F/25/29 To receive an update on the Streetscape project.**

Cllr Ritchie made a Power Point Presentation to the Committee. It was agreed to the proposed point within the audit next steps;

**Working Group/ Officers to meet to**

- a. Finalise data capture requirements
- b. Consider follow on steps and resources required
- c. Create full audit launch pack

Meeting closed at 8.18pm